

**VIOLENCE AGAINST WOMEN  
ACT  
(VAWA)**

## **PART IX: VIOLENCE AGAINST WOMEN ACT (VAWA): NOTIFICATION, DOCUMENTATION, CONFIDENTIALITY**

### **16-IX.A. OVERVIEW**

The Violence against Women Act of 2005 (VAWA) provides special protections for victims of domestic violence, dating violence, and stalking who are applying for or receiving assistance under the housing choice voucher (HCV) program. If your state or local laws provide greater protection for such victims, those laws take precedence over VAWA.

In addition to definitions of key terms used in VAWA, this part contains general VAWA requirements and PHA policies in three areas: notification, documentation, and confidentiality. Specific VAWA requirements and PHA policies are located primarily in the following sections: 3-I.C, "Family Breakup and Remaining Member of Tenant Family"; 3-III.G, "Prohibition against Denial of Assistance to Victims of Domestic Violence, Dating Violence, and Stalking"; 10-I.A, "Allowable Moves"; 10-I.B, "Restrictions on Moves"; 12-II.E, "Terminations Related to Domestic Violence, Dating Violence, or Stalking"; and 12-II.F, "Termination Notice."

### **16-IX.B. DEFINITIONS [24 CFR 5.2003]**

As used in VAWA:

- The term *bifurcate* means, with respect to a public housing or Section 8 lease, to divide a lease as a matter of law such that certain tenants can be evicted or removed while the remaining family members' lease and occupancy rights are allowed to remain intact.
- The term *dating violence* means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors:
  - The length of the relationship
  - The type of relationship
  - The frequency of interaction between the persons involved in the relationship
- The term *domestic violence* includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.



- The term *immediate family member* means, with respect to a person:
  - A spouse, parent, brother or sister, or child of that person, or an individual to whom that person stands in the position or place of a parent; or
  - Any other person living in the household of that person and related to that person by blood and marriage.
- The term *stalking* means:
  - To follow, pursue, or repeatedly commit acts with the intent to kill, injure, harass, or intimidate; or
  - To place under surveillance with the intent to kill, injure, harass, or intimidate another person; and
  - In the course of, or as a result of, such following, pursuit, surveillance, or repeatedly committed acts, to place a person in reasonable fear of the death of, or serious bodily injury to, or to cause substantial emotional harm to (1) that person, (2) a member of the immediate family of that person, or (3) the spouse or intimate partner of that person.

## **16-IX.C. NOTIFICATION [24 CFR 5.2005(a)]**

### **Notification to Public**

The PHA adopts the following policy to help ensure that all actual and potential beneficiaries of its HCV program are aware of their rights under VAWA.

#### **GHA Policy**

The PHA will post the following information regarding VAWA in its offices and on its web site. It will also make the information readily available to anyone who requests it.

A summary of the rights and protections provided by VAWA to housing choice voucher program applicants and participants who are or have been victims of domestic violence, dating violence, or stalking (see sample notices in Exhibits 16-1 and 16-2)

The definitions of *domestic violence*, *dating violence*, and *stalking* provided in VAWA (included in Exhibits 16-1 and 16-2)

An explanation of the documentation that the PHA may require from an individual who claims the protections provided by VAWA (included in Exhibits 16-1 and 16-2)

A copy of form HUD-50066, Certification of Domestic Violence, Dating Violence, or Stalking

A statement of the PHA's obligation to keep confidential any information that it receives from a victim unless (a) the PHA has the victim's written permission to release the information, (b) it needs to use the information in an eviction proceeding, or (c) it is compelled by law to release the information (included in Exhibits 16-1 and 16-2)

The National Domestic Violence Hot Line: 1-800-799-SAFE (7233) or 1-800-787-3224 (TTY) (included in Exhibits 16-1 and 16-2)

Contact information for local victim advocacy groups or service providers

### **Notification to Program Applicants and Participants [24 CFR 5.2005(a)(1)]**

PHAs are required to inform program participants of their rights under VAWA, including their right to confidentiality and the limits thereof. Since VAWA provides protections for applicants as well as participants, PHAs may elect to provide the same information to applicants.

#### **GHA Policy**

The PHA will provide all applicants with information about VAWA at the time they request an application for housing assistance. The PHA will also include information about VAWA in all notices of denial of assistance (see section 3-III.G).

The PHA will provide all participants with information about VAWA at the time of admission (see section 5-I.B) and at annual reexamination. The PHA will also include information about VAWA in notices of termination of assistance, as provided in section 12-II.F.

The VAWA information provided to applicants and participants will consist of the notice in Exhibit 16-1 and a copy of form HUD-50066, Certification of Domestic Violence, Dating Violence, and Stalking.

### **Notification to Owners and Managers [24 CFR 5.2005(a)(2)]**

PHAs are required to notify owners and managers participating in the HCV program of their rights and obligations under VAWA.

#### **GHA Policy**

The PHA will provide owners and managers with information about their rights and obligations under VAWA when they begin their participation in the HCV program and at least annually thereafter.

The VAWA information provided to owners will consist of the notice in Exhibit 16-2 and a copy of form HUD-50066, Certification of Domestic Violence, Dating Violence, and Stalking.



#### **16-IX.D. DOCUMENTATION [24 CFR 5.2007]**

A PHA presented with a claim for initial or continued assistance based on status as a victim of domestic violence, dating violence, stalking, or criminal activity related to any of these forms of abuse may—but is not required to—request that the individual making the claim document the abuse. Any request for documentation must be in writing, and the individual must be allowed at least 14 business days after receipt of the request to submit the documentation. The PHA may extend this time period at its discretion. [24 CFR 5.2007(a)]

The individual may satisfy the PHA's request by providing any one of the following three forms of documentation [24 CFR 5.2007(b)]:

- (1) A completed and signed HUD-approved certification form (HUD-50066, Certification of Domestic Violence, Dating Violence, or Stalking), which must include the name of the perpetrator
- (2) A federal, state, tribal, territorial, or local police report or court record
- (3) Documentation signed by a person who has assisted the victim in addressing domestic violence, dating violence, or stalking, or the effects of such abuse. This person may be an employee, agent, or volunteer of a victim service provider; an attorney; or a medical professional. The person signing the documentation must attest under penalty of perjury to the person's belief that the incidents in question are bona fide incidents of abuse. The victim must also sign the documentation.

The PHA may not require third-party documentation (forms 2 and 3) in addition to certification (form 1), except as specified below under "Conflicting Documentation," nor may it require certification in addition to third-party documentation [VAWA final rule].

##### **GHA Policy**

Any request for documentation of domestic violence, dating violence, or stalking will specify a deadline of 14 business days following receipt of the request, will describe the three forms of acceptable documentation, will provide explicit instructions on where and to whom the documentation must be submitted, and will state the consequences for failure to submit the documentation or request an extension in writing by the deadline.

The PHA may, in its discretion, extend the deadline for 10 business days. Any extension granted by the PHA will be in writing.



### **Conflicting Documentation [24 CFR 5.2007(e)]**

In cases where the PHA receives conflicting certification documents from two or more members of a household, each claiming to be a victim and naming one or more of the other petitioning household members as the perpetrator, the PHA may determine which is the true victim by requiring each to provide acceptable third-party documentation, as described above (forms 2 and 3). The PHA must honor any court orders issued to protect the victim or to address the distribution of property.

#### **GHA Policy**

If presented with conflicting certification documents (two or more forms HUD-50066) from members of the same household, the PHA will attempt to determine which is the true victim by requiring each of them to provide third-party documentation in accordance with 24 CFR 5.2007(b)(2) or (3) and by following any HUD guidance on how such determinations should be made.

### **Discretion to Require No Formal Documentation [24 CFR 5.2007(d)]**

The PHA has the discretion to provide benefits to an individual based solely on the individual's statement or other corroborating evidence—i.e., without requiring formal documentation of abuse in accordance with 24 CFR 5.2007(b).

#### **GHA Policy**

If the PHA accepts an individual's statement or other corroborating evidence of domestic violence, dating violence, or stalking, the PHA will document acceptance of the statement or evidence in the individual's file.

### **Failure to Provide Documentation [24 CFR 5.2007(c)]**

In order to deny relief for protection under VAWA, a PHA must provide the individual requesting relief with a written request for documentation of abuse. If the individual fails to provide the documentation within 14 business days from the date of receipt, or such longer time as the PHA may allow, the PHA may deny relief for protection under VAWA.

### **16-IX.E. CONFIDENTIALITY [24 CFR 5.2007(b)(4)]**

All information provided to the PHA regarding domestic violence, dating violence, or stalking, including the fact that an individual is a victim of such violence or stalking, must be retained in confidence. This means that the PHA (1) may not enter the information into any shared database, (2) may not allow employees or others to access the information unless they are explicitly authorized to do so and have a need to know the information for purposes of their work, and (3) may not provide the information to any other entity or individual, except to the extent that the disclosure is (a) requested or consented to by the individual in writing, (b) required for use in an eviction proceeding, or (c) otherwise required by applicable law.

#### **GHA Policy**

If disclosure is required for use in an eviction proceeding or is otherwise required by applicable law, the PHA will inform the victim before disclosure occurs so that safety risks can be identified and addressed.

## **EXHIBIT 16-1: SAMPLE NOTICE TO HOUSING CHOICE VOUCHER APPLICANTS AND TENANTS REGARDING THE VIOLENCE AGAINST WOMEN ACT (VAWA)**

*This sample notice was adapted from a notice prepared by the National Housing Law Project.*

A federal law that went into effect in 2006 protects individuals who are victims of domestic violence, dating violence, and stalking. The name of the law is the Violence against Women Act, or "VAWA." This notice explains your rights under VAWA.

### **Protections for Victims**

If you are eligible for a Section 8 voucher, the housing authority cannot deny you rental assistance solely because you are a victim of domestic violence, dating violence, or stalking.

If you are the victim of domestic violence, dating violence, or stalking, you cannot be terminated from the Section 8 program or evicted based on acts or threats of violence committed against you. Also, criminal acts directly related to the domestic violence, dating violence, or stalking that are caused by a member of your household or a guest can't be the reason for evicting you or terminating your rental assistance if you were the victim of the abuse.

### **Reasons You Can Be Evicted**

You can be evicted and your rental assistance can be terminated if the housing authority or your landlord can show there is an *actual* and *imminent* (immediate) threat to other tenants or employees at the property if you remain in your housing. Also, you can be evicted and your rental assistance can be terminated for serious or repeated lease violations that are not related to the domestic violence, dating violence, or stalking committed against you. The housing authority and your landlord cannot hold you to a more demanding set of rules than it applies to tenants who are not victims.

### **Removing the Abuser from the Household**

Your landlord may split the lease to evict a tenant who has committed criminal acts of violence against family members or others, while allowing the victim and other household members to stay in the assisted unit. Also, the housing authority can terminate the abuser's Section 8 rental assistance while allowing you to continue to receive assistance. If the landlord or housing authority chooses to remove the abuser, it may not take away the remaining tenants' rights to the unit or otherwise punish the remaining tenants. In removing the abuser from the household, your landlord must follow federal, state, and local eviction procedures.

### **Moving to Protect Your Safety**

The housing authority may permit you to move and still keep your rental assistance, even if your current lease has not yet expired. The housing authority may require that you be current on your rent or other obligations in the housing choice voucher program. The housing authority may ask you to provide proof that you are moving because of incidences of abuse.



### **Proving That You Are a Victim of Domestic Violence, Dating Violence, or Stalking**

The housing authority and your landlord can ask you to prove or “certify” that you are a victim of domestic violence, dating violence, or stalking. The housing authority or your landlord must give you at least 14 business days (i.e., Saturdays, Sundays, and holidays do not count) to provide this proof. The housing authority and your landlord are free to extend the deadline. There are three ways you can prove that you are a victim:

- Complete the certification form given to you by the housing authority or your landlord. The form will ask for your name, the name of your abuser, the abuser’s relationship to you, the date, time, and location of the incident of violence, and a description of the violence.
- Provide a statement from a victim service provider, attorney, or medical professional who has helped you address incidents of domestic violence, dating violence, or stalking. The professional must state that he or she believes that the incidents of abuse are real. Both you and the professional must sign the statement, and both of you must state that you are signing “under penalty of perjury.”
- Provide a police or court record, such as a protective order.

If you fail to provide one of these documents within the required time, the landlord may evict you, and the housing authority may terminate your rental assistance.

### **Confidentiality**

The housing authority and your landlord must keep confidential any information you provide about the violence against you, unless:

- You give written permission to the housing authority or your landlord to release the information.
- Your landlord needs to use the information in an eviction proceeding, such as to evict your abuser.
- A law requires the housing authority or your landlord to release the information.

If release of the information would put your safety at risk, you should inform the housing authority and your landlord.

### **VAWA and Other Laws**

VAWA does not limit the housing authority’s or your landlord’s duty to honor court orders about access to or control of the property. This includes orders issued to protect a victim and orders dividing property among household members in cases where a family breaks up.

VAWA does not replace any federal, state, or local law that provides greater protection for victims of domestic violence, dating violence, or stalking.

## For Additional Information

If you have any questions regarding VAWA, please contact \_\_\_\_\_ at \_\_\_\_\_.

For help and advice on escaping an abusive relationship, call the National Domestic Violence Hotline at 1-800-799-SAFE (7233) or 1-800-787-3224 (TTY).

## Definitions

For purposes of determining whether a tenant may be covered by VAWA, the following list of definitions applies:

VAWA defines *domestic violence* to include felony or misdemeanor crimes of violence committed by any of the following:

- A current or former spouse of the victim
- A person with whom the victim shares a child in common
- A person who is cohabitating with or has cohabitated with the victim as a spouse
- A person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies
- Any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction

VAWA defines *dating violence* as violence committed by a person (1) who is or has been in a social relationship of a romantic or intimate nature with the victim AND (2) where the existence of such a relationship shall be determined based on a consideration of the following factors:

- The length of the relationship
- The type of relationship
- The frequency of interaction between the persons involved in the relationship

VAWA defines *stalking* as (A)(i) to follow, pursue, or repeatedly commit acts with the intent to kill, injure, harass, or intimidate another person OR (ii) to place under surveillance with the intent to kill, injure, harass, or intimidate another person AND (B) in the course of, or as a result of, such following, pursuit, surveillance, or repeatedly committed acts, to place a person in reasonable fear of the death of, or serious bodily injury to, or to cause substantial emotional harm to (i) that person, (ii) a member of the immediate family of that person, or (iii) the spouse or intimate partner of that person.





## **EXHIBIT 16-2: SAMPLE NOTICE TO HOUSING CHOICE VOUCHER OWNERS AND MANAGERS REGARDING THE VIOLENCE AGAINST WOMEN ACT (VAWA)**

*This sample notice was adapted from a notice prepared by the National Housing Law Project.*

A federal law that went into effect in 2006 protects individuals who are victims of domestic violence, dating violence, and stalking. The name of the law is the Violence against Women Act, or "VAWA." This notice explains your obligations under VAWA.

### **Protections for Victims**

You cannot refuse to rent to an applicant solely because he or she is a victim of domestic violence, dating violence, or stalking.

You cannot evict a tenant who is the victim of domestic violence, dating violence, or stalking based on acts or threats of violence committed against the victim. Also, criminal acts directly related to the domestic violence, dating violence, or stalking that are caused by a household member or guest cannot be cause for evicting the victim of the abuse.

### **Permissible Evictions**

You can evict a victim of domestic violence, dating violence, or stalking if you can demonstrate that there is an *actual and imminent* (immediate) threat to other tenants or employees at the property if the victim is not evicted. Also, you may evict a victim for serious or repeated lease violations that are not related to the domestic violence, dating violence, or stalking. You cannot hold a victim of domestic violence, dating violence, or stalking to a more demanding standard than you hold tenants who are not victims.

### **Removing the Abuser from the Household**

You may bifurcate (split) the lease to evict a tenant who has committed criminal acts of violence against family members or others, while allowing the victim and other household members to stay in the unit. If you choose to remove the abuser, you may not take away the remaining tenants' rights to the unit or otherwise punish the remaining tenants. In removing the abuser from the household, you must follow federal, state, and local eviction procedures.

### **Certification of Domestic Violence, Dating Violence, or Stalking**

If a tenant asserts VAWA's protections, you can ask the tenant to certify that he or she is a victim of domestic violence, dating violence, or stalking. You are not required to demand official documentation and may rely upon the victim's statement alone. If you choose to request certification, you must do so in writing and give the tenant at least 14 business days to provide documentation. You are free to extend this deadline. A tenant can certify that he or she is a victim by providing any one of the following three documents:

- A completed, signed HUD-approved certification form. The most recent form is HUD-50066. This form is available at the housing authority or online at <http://www.hud.gov/offices/adm/hudclips/>.
- A statement from a victim service provider, attorney, or medical professional who has helped the victim address incidents of domestic violence, dating violence, or stalking. The professional must state that he or she believes that the incidents of abuse are real. Both the victim and the professional must sign the statement under penalty of perjury.
- A police or court record, such as a protective order.

If the tenant fails to provide one of these documents within 14 business days, you may evict the tenant if authorized by otherwise applicable law and lease provisions.

### **Confidentiality**

You must keep confidential any information a tenant provides to certify that he or she is a victim of domestic violence, dating violence, or stalking. You cannot enter the information into a shared database or reveal it to outside entities unless:

- The tenant provides written permission releasing the information.
- The information is required for use in an eviction proceeding, such as to evict the abuser.
- Release of the information is otherwise required by law.

The victim should inform you if the release of the information would put his or her safety at risk.

### **VAWA and Other Laws**

VAWA does not limit your obligation to honor court orders regarding access to or control of the property. This includes orders issued to protect the victim and orders dividing property among household members in cases where a family breaks up.

VAWA does not replace any federal, state, or local law that provides greater protection for victims of domestic violence, dating violence, or stalking.

### **Additional Information**

- If you have any questions regarding VAWA, please contact \_\_\_\_\_.
- HUD Notice PIH 2006-42 contains detailed information regarding VAWA's certification requirements. The notice is available at <http://www.hud.gov/offices/adm/hudclips/>.
- For a discussion of VAWA's housing provisions, see the preamble to the final VAWA rule, which is available at <http://www.gpo.gov/fdsys/pkg/FR-2010-10-27/pdf/2010-26914.pdf>.



## Definitions

For purposes of determining whether a tenant may be covered by VAWA, the following list of definitions applies:

VAWA defines *domestic violence* to include felony or misdemeanor crimes of violence committed by any of the following:

- A current or former spouse of the victim
- A person with whom the victim shares a child in common
- A person who is cohabitating with or has cohabitated with the victim as a spouse
- A person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies
- Any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction

VAWA defines *dating violence* as violence committed by a person (1) who is or has been in a social relationship of a romantic or intimate nature with the victim AND (2) where the existence of such a relationship shall be determined based on a consideration of the following factors:

- The length of the relationship
- The type of relationship
- The frequency of interaction between the persons involved in the relationship

VAWA defines *stalking* as (A)(i) to follow, pursue, or repeatedly commit acts with the intent to kill, injure, harass, or intimidate another person OR (ii) to place under surveillance with the intent to kill, injure, harass, or intimidate another person AND (B) in the course of, or as a result of, such following, pursuit, surveillance, or repeatedly committed acts, to place a person in reasonable fear of the death of, or serious bodily injury to, or to cause substantial emotional harm to (i) that person, (ii) a member of the immediate family of that person, or (iii) the spouse or intimate partner of that person.







# GEORGETOWN HOUSING AUTHORITY

139 Scroggin Park, Georgetown, KY 40324  
J. Thomas Wilson, PHM, Executive Director

## NOTICE TO APPLICANTS AND TENANTS REGARDING THE VIOLENCE AGAINST WOMEN ACT (VAWA)

A federal law that went into effect in 2006 protects individuals who are victims of domestic violence, dating violence, and stalking. The name of the law is the Violence against Women Act, or "VAWA." This notice explains your rights under VAWA.

### Protections for Victims

If you are eligible for a Section 8 voucher, the housing authority cannot deny you rental assistance solely because you are a victim of domestic violence, dating violence, or stalking.

If you are the victim of domestic violence, dating violence, or stalking, you cannot be terminated from the Section 8 program or evicted based on acts or threats of violence committed against you. Also, criminal acts directly related to the domestic violence, dating violence, or stalking that are caused by a member of your household or a guest can't be the reason for evicting you or terminating your rental assistance if you were the victim of the abuse.

### Reasons You Can Be Evicted

You can be evicted and your rental assistance can be terminated if the housing authority or your landlord can show there is an *actual* and *imminent* (immediate) threat to other tenants or employees at the property if you remain in your housing. Also, you can be evicted and your rental assistance can be terminated for serious or repeated lease violations that are not related to the domestic violence, dating violence, or stalking committed against you. The housing authority and your landlord cannot hold you to a more demanding set of rules than it applies to tenants who are not victims.

### Removing the Abuser from the Household

Your landlord may split the lease to evict a tenant who has committed criminal acts of violence against family members or others, while allowing the victim and other household members to stay in the assisted unit. Also, the housing authority can terminate the abuser's Section 8 rental assistance while allowing you to continue to receive assistance. If the landlord or housing authority chooses to remove the abuser, it may not take away the remaining tenants' rights to the unit or otherwise punish the remaining tenants. In removing the abuser from the household, your landlord must follow federal, state, and local eviction procedures.

### Moving to Protect Your Safety

The housing authority may permit you to move and still keep your rental assistance, even if your current lease has not yet expired. The housing authority may require that you be current on your rent or other obligations in the housing choice voucher program. The housing authority may ask you to provide proof that you are moving because of incidences of abuse.

"If you or anyone in your family is a person with disabilities, and you require a specific accommodation in order to fully utilize our programs and services, please direct your request for reasonable accommodations, in writing, to the housing authority administrative office, attention: Tom Wilson."



## Proving That You Are a Victim of Domestic Violence, Dating Violence, or Stalking

The housing authority and your landlord can ask you to prove or "certify" that you are a victim of domestic violence, dating violence, or stalking. The housing authority must give you at least 14 business days (i.e., Saturdays, Sundays, and holidays do not count) to provide this proof. The housing authority and your landlord are free to extend the deadline. There are three ways you can prove that you are a victim:

- Complete the certification form given to you by the housing authority or your landlord. The form will ask for your name, the name of your abuser, the abuser's relationship to you, the date, time, and location of the incident of violence, and a description of the violence.
- Provide a statement from a victim service provider, attorney, or medical professional who has helped you address incidents of domestic violence, dating violence, or stalking. The professional must state that he or she believes that the incidents of abuse are real. Both you and the professional must sign the statement, and both of you must state that you are signing "under penalty of perjury."
- Provide a police or court record, such as a protective order.

If you fail to provide one of these documents within the required time, the landlord may evict you, and the housing authority may terminate your rental assistance.

## Confidentiality

The housing authority and your landlord must keep confidential any information you provide about the violence against you, unless:

- You give written permission to the housing authority or your landlord to release the information.
- Your landlord needs to use the information in an eviction proceeding, such as to evict your abuser.
- A law requires the housing authority or your landlord to release the information.

If release of the information would put your safety at risk, you should inform the housing authority and your landlord.

## VAWA and Other Laws

VAWA does not limit the housing authority's or your landlord's duty to honor court orders about access to or control of the property. This includes orders issued to protect a victim and orders dividing property among household members in cases where a family breaks up.

VAWA does not replace any federal, state, or local law that provides greater protection for victims of domestic violence, dating violence, or stalking.



### **For Additional Information**

If you have any questions regarding VAWA, please contact Georgetown Housing Authority at (502) 863-3773.

For help and advice on escaping an abusive relationship, call the National Domestic Violence Hotline at 1-800-799-SAFE (7233) or 1-800-787-3224 (TTY).

### **Definitions**

For purposes of determining whether a tenant may be covered by VAWA, the following list of definitions applies:

VAWA defines *domestic violence* to include felony or misdemeanor crimes of violence committed by any of the following:

- A current or former spouse of the victim
- A person with whom the victim shares a child in common
- A person who is cohabitating with or has cohabitated with the victim as a spouse
- A person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies
- Any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction

VAWA defines *dating violence* as violence committed by a person (1) who is or has been in a social relationship of a romantic or intimate nature with the victim AND (2) where the existence of such a relationship shall be determined based on a consideration of the following factors:

- The length of the relationship
- The type of relationship
- The frequency of interaction between the persons involved in the relationship

VAWA defines *stalking* as (A)(i) to follow, pursue, or repeatedly commit acts with the intent to kill, injure, harass, or intimidate another person OR (ii) to place under surveillance with the intent to kill, injure, harass, or intimidate another person AND (B) in the course of, or as a result of, such following, pursuit, surveillance, or repeatedly committed acts, to place a person in reasonable fear of the death of, or serious bodily injury to, or to cause substantial emotional harm to (i) that person, (ii) a member of the immediate family of that person, or (iii) the spouse or intimate partner of that person.





**CERTIFICATION OF DOMESTIC  
VIOLENCE, DATING VIOLENCE  
OR STALKING**

**U.S. Department of Housing  
and Urban Development  
Office of Housing**

OMB Approval No. 2502-0204  
Exp. 03/31/2014

**Public reporting burden** for this collection of information is estimated to average 1 hour per response. This includes the time for collecting, reviewing, and reporting the data. Information provided is to be used by owners and management agents administering Section 8 project-based assistance under the United States Housing Act of 1937 (42 U.S.C. 1437) to request a tenant to certify that the individual is a victim of domestic violence, dating violence, or stalking. The information is subject to the confidentiality requirements of the HUD Reform Legislation. This agency may not collect this information, and you are not required to complete this form unless it displays a currently valid OMB control number.

**Purpose of Form:** The Violence Against Women and Justice Department Reauthorization Act of 2005 protects qualified tenants and family members of tenants who are victims of domestic violence, dating violence, or stalking (collectively "domestic violence") from being evicted or terminated from housing assistance based on acts of such violence against them.

**Use of Form:** If you have been a victim of domestic violence, you or a family member on your behalf must complete and submit this certification form, or submit the information described below under "Alternate Documentation," which may be provided in lieu of the certification form, within 14 business days of receiving the written request for this certification form by the owner or management agent. The certification form or alternate documentation must be returned to the person and the address specified in the written request for the certification form. If the requested certification form or the information that may be provided in lieu of the certification form is not received by the 14th business day or any extension of the date provided by the owner or management agent, none of the protections afforded to victims of domestic violence under the Section 8 project-based assistance program will apply. Distribution or issuance of this form does not serve as a written request for certification.

**Alternate Documentation:** In lieu of this certification form (or in addition to it), the following documentation may be provided:

- (1) A federal, state, tribal, territorial, or local police or court record; or
- (2) Documentation signed by an employee, agent or volunteer of a victim service provider, an attorney or medical professional, from whom the victim has sought assistance in addressing the domestic violence, dating violence or stalking, or the effects of abuse, in which the professional attests under penalty of perjury (28 U.S.C. 1746) to the professional's belief that the incident(s) in question are bona fide incidents of abuse, and the victim has signed or attested to the documentation.

**TO BE COMPLETED BY OR ON BEHALF OF THE VICTIM OF DOMESTIC VIOLENCE:**

1. Date written request is received from owner or management agent: \_\_\_\_\_
2. Name of victim: \_\_\_\_\_
3. Your name (if different): \_\_\_\_\_
4. Name(s) of other family members listed on the lease: \_\_\_\_\_  
\_\_\_\_\_
5. Name of the abuser: \_\_\_\_\_
6. Relationship of the abuser to the victim: \_\_\_\_\_
7. Date of incident: \_\_\_\_\_
8. Time of incident: \_\_\_\_\_
9. Location of incident: \_\_\_\_\_

**{Page two must be completed and attached to this form.}**

**Description of Incident:**

In your own words, describe the incident (Attach more sheets if needed. Initial and number each attachment.):

This is to certify that the information provided is true and correct, and that the individual named above in Item 2 is a victim of domestic violence, dating violence, or stalking. The incident(s) in question is a bona fide incident(s) of such actual or threatened abuse. I acknowledge that submission of false information could jeopardize program eligibility and could be the basis for termination of Section 8 project-based assistance or eviction from assisted property.

Signature \_\_\_\_\_ Executed on (Date) \_\_\_\_\_

Pursuant to 42 U.S.C. 1437f(ee)(2)(A), all information provided to an owner or management agent related to the incident(s) of domestic violence, dating violence or stalking, including the fact that an individual is a victim of domestic violence, dating violence or stalking shall be retained in confidence by the owner or management agent and shall neither be entered into any shared database nor provided to any related entity, except to the extent that such disclosure is:

- (1) Requested or consented to by the victim in writing;
- (2) Required for use in an eviction proceeding or termination of assistance; or
- (3) Otherwise required by applicable law



**FAMILY  
SELF-SUFFICIENCY  
PLAN**

**HOUSING CHOICE VOUCHER**  
**FAMILY SELF-SUFFICIENCY PROGRAM**

HUD's Family Self-Sufficiency (FSS) program, administered by The Georgetown Housing Authority (GHA), develops local strategies to assist Housing Choice Voucher (HCV) families obtain employment that will lead to economic independence and self-sufficiency. Program participation is voluntary. GHA works with a wide range of local providers, e.g., welfare agencies, schools, businesses, and other local partners to develop a strong comprehensive program that gives participating FSS family members the tools, skills, supportive services, and experience to enable them to obtain employment beyond minimum wage occupations. GHA, local partners and providers provide supportive services designed to eliminate barriers that preclude program participants from becoming self-sufficient. Services include, but are not limited to:

- child care;
- transportation;
- education;
- job training and employment counseling;
- substance/alcohol abuse treatment or counseling;
- household skill training; and
- homeownership counseling.

Individualized program strategies and supportive services propel motivated and committed FSS program participants progress through the program, eliminate barriers to economic independence, and reach very specific program benchmarks related to overall program goal(s). Better paying jobs afford participants to partake in interest-bearing FSS escrow account established by the GHA for each participating family. An escrow credit, based on increases in earned income of the family, is credited to this account by GHA during the term of the FSS contract. GHA makes a portion of this escrow account available to the family during the term of the contract to enable the family to complete an interim goal.

When the family completes their respective Contract of Participation and no member of the family is receiving cash welfare assistance, the amount of the FSS account is paid to the FSS program participant.

# FLAT RENTS



	Current Flat Rent	135% Current Flat Rent	2014 Fair Market Rent	80% FMR	Flat Rent Minimum 10-31-14*
Efficiency	387	522	469	375	375
One Bedroom	438	591	548	438	438
Two Bedroom	507	684	717	574	574
Three Bedroom	579	782	1021	817	782
Four Bedroom	752	1015	1143	914	914
Five Bedroom		0		0	0

This simple tool will assist in calculating what your first year increase in flat rents should be in accordance with the new Flat Rent Rule. Enter information in the grey-shaded columns and the chart will automatically populate.

The new Flat Rent Rule will require the Georgetown Housing Authority to change the following:

	Current Flat Rent	135% Current Flat Rent	2014 Fair Market Rent	80% FMR	Flat Rent Minimum 10-31-14*
Two Bedroom	507	684	717	574	574
Three Bedroom	579	782	1021	817	782
Four Bedroom	752	1015	1143	914	914

The new Flat Rent Rule will not require the Georgetown Housing Authority to change the following:

	Current Flat Rent	135% Current Flat Rent	2014 Fair Market Rent	80% FMR	Flat Rent Minimum 10-31-14*
Efficiency	387	522	469	375	375
One Bedroom	438	591	548	438	438



# GEORGETOWN HOUSING AUTHORITY

139 Scroggin Park, Georgetown, KY 40324  
J. Thomas Wilson, PHM, Executive Director

## FLAT RENT CERTIFICATION

The Housing Authority of Georgetown has explained to me that I have the option of choosing either FLAT RENT or INCOME BASED RENT. I understand that Flat Rents, effective October 31, 2014 will be charged per unit size as follows:

Efficiency	\$387
1 Bedroom	\$438
2 Bedroom	\$574
3 Bedroom	\$782
4 Bedroom	\$914

Based on this information, I hereby choose the following rent:

- ( ) Flat Rent  
( ) Income Based Rent \$\_\_\_\_\_. (Based on 30% of your monthly Adjusted Gross Income)

The effective date for this rent will be \_\_\_\_\_

\_\_\_\_\_  
Head of Household Date

\_\_\_\_\_  
Spouse Date

\_\_\_\_\_  
Other Adult Family Member Date

\_\_\_\_\_  
Housing Authority Representative Date

10/31/14

"If you or anyone in your family is a person with disabilities, and you require a specific accommodation in order to fully utilize our programs and services, please direct your request for reasonable accommodations, in writing, to the housing authority administrative office, attention: Tom Wilson."



# **PUBLIC HEARING NOTICE & MINUTES**



# **PUBLIC NOTICE**

The Georgetown Housing Authority (GHA) is developing its 2014 Annual Plan and 2014 Capital Fund Program (CFP) Annual Statement and 5-Year Action Plan, per HUD regulations. The draft plans are now available for public review and comment at the office of the GHA, located at 139 Scroggin Park, Georgetown. A Public Meeting will be held on Monday, June 9, 2014, at 10:00 am at the office of the housing authority to discuss both plans.

www.news-graphic.com

**Services**

**ACCEPTING NEW Partners** for our Co-Op Garden, Chemical-Free, Heirloom Vegetables Weekly, Kentucky Proud Member 502-445-8337

CALL 859-270-4346 if you need a care giver or house cleaner, basement clean out or garage

**John King & Sons, LLC**  
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**Employment**

**BUS TRANSIT Drivers** Needed, Possible Temp to Hire. Must Pass Drug Test and Clean Background Check, valid KY Driver's License, Starting Pay \$9.50 hour. Apply in person at 100 Factory Lane, Danville, Ky or call 858-328-0576

**DEPENDABLE APARTMENT MAINTENANCE**  
Needed for Clairmont and Clifford Heights. Previous apartment experience preferred.  
Must Have Experience in Painting, Cleaning, and Grounds.  
Reliable Transportation is a Must!!  
Call Ann at 502-867-9948 502-316-5623

**Employment**

**Employment**

**DOVER MANOR**  
Long term Care Nursing Facility  
112 Dover Drive  
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Phone (502)863-8820  
Fax (502)863-2882

**Now Hiring**  
**Certified Nursing Assistant**  
Starting pay \$10 hour  
Applicants must able to pass a drug test and submit to a background check.

**APPLY IN PERSON** EOE

**TUTOR FOR AFTER SCHOOL PROGRAM**  
Part-Time 5 hrs/wk, \$35. 4pm, Mon & Tues. Provide tutoring, educational enhancement & homework help. Pay based on experience. Bring resume to apply in person. Salvation Army, 100 Washington Square, Georgetown, KY

**Yard Sale**


**MOVING SALE**  
Indoors!!  
498 Hamilton Lane  
Stamping Ground  
(off Cedar)  
Sat 9am-3pm Sun 9am-1pm  
Very Old Books & Lamps,  
Oak Dresser, 5 Chairs,  
Table Saw, Tools,  
String Mower, Horse Tack,  
Mini Dishwasher, W/D,  
Antique Ball Hop Trolley.  
Much More!!

**Employment**

**Public Notice**

The City of Georgetown is seeking bids for storm water pipe cleaning until February 23, 2015 at 10:30 AM EDT. In the City Clerk's Office, 100 Court Street, Georgetown, KY 40324, at which time and place the bids will be opened. Copies of the Bid Packages may be obtained at the Georgetown City Clerk's Office, Monday through Friday 8:00 a.m. to 4:00 p.m., Georgetown, KY 40324. All inquiries regarding this bid shall be submitted by email to [tracie.bordman@georgetownkygov](mailto:tracie.bordman@georgetownkygov)

The Georgetown Housing Authority (GHA) is developing its 2015 Annual & 5-Year Plan and 2015 Capital Fund Program (CFP), per HUD regulations. The draft plans are now available for public review and comment at the offices of the GHA, located at 159 Scroggin Park, Georgetown. A Public Meeting will be held on Monday, April 6, 2015, at 3:00 pm at the offices of the housing authority, at 159 Scroggin Park, to discuss the plans.

  
Did you lose your dog while going for a walk? Let us help you find him.  
Call 863-1111  
NEWS-GRAPHIC

**Employment**

**Advertising Sales Professional**  
**FULL TIME POSITION**

We are seeking a high-energy advertising sales professional to service customers in a multi-county area for the Cynthiana Democrat and Harrison Shopper. A competitive pay and benefits package is offered.

The successful candidate will have customer focus, excellent communication skills, the ability to work in a team environment and ability to work under deadline pressure. Previous sales experience a plus.

All company benefits including paid vacation, sick pay, 7 paid holidays, shared health insurance, company-paid life insurance and 401K are available in this position.

Applications are available 9 a.m. - 5 p.m. at our 302 Webster Avenue office, or you may submit a resume via email to [plankins@cynthianademocrat.com](mailto:plankins@cynthianademocrat.com), or by mail to P.O. Box 160, Cynthiana, KY 41031.

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No Phone Calls Please  
The Cynthiana Democrat is an Equal Opportunity Employer

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Looking for a fast-paced position with critical responsibilities in a campus dining setting? Interested in developing your career with an award-winning leader in professional services?

ARAMARK/Midway Dining Services, located on the Midway College campus, is now hiring qualified candidates for all positions, including cashiers, line servers, cooks, and supervisors, for our food service locations. We are looking for candidates with strong people skills, a great attitude, and a willingness to learn. Ideal candidates will possess the ability to work in a diverse environment with a focus on client expectations and exceptional customer service.

Those interested in joining this dynamic team may submit an application online by visiting [www.midwaycampusdish.com](http://www.midwaycampusdish.com), under the "Contact Us" tab. You may also drop off an application in person at the Midway Dining Services Office, located at the Piper Dining Hall.

**MANUFACTURING**  
**WE ARE EXPANDING!**

International Crankshaft, Inc., a leading supplier of forgings to the automotive market, is expanding for the third time and accepting applications for probationary to full time production positions. Probationary pay is \$12.00-12.30 /hr and fulltime starting pay is \$12.00 - \$12.60 /hr depending on shift and work assignment.

**Also included is an excellent full time benefit package:**  
Medical and Dental Insurance beginning of the month after 60 days (Probationary eligible)  
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Must be able to work any shift and require applicants with high school diploma or GED. Please stop by the following address to fill out an application or submit a resume. No phone calls please!

**International Crankshaft, Inc.**  
Attention: Human Resources | 101 Carley Court, Georgetown | [hr@icrank.com](mailto:hr@icrank.com)

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Call 863-1111. \*Certain restrictions apply

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***GHA PUBLIC MEETING  
2015 ANNUAL PLAN & 5-YEAR PLAN  
and  
CAPITAL FUND PROGRAM (CFP)***

3:00 PM, April 6, 2015, Scroggin Park Community Room

GHA Staff Members Present:

GHA Executive Director, Tom Wilson  
GHA Deputy Director, Caroline Nickell

The meeting was adjourned at 3:30 am with no attendees present.



**PUBLIC MEETING SIGN-IN SHEET**  
**ANNUAL PLAN & 5-YEAR PLAN**  
**AND**  
**CAPITAL FUND PROGRAM**

**3:00 PM, Monday, April 6, 2015**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

**MINUTES FROM PUBLIC MEETING  
ANNUAL PLAN & 5-YEAR PLAN  
AND  
CAPITAL FUND PROGRAM**

**3:00 PM, Monday, April 6, 2015**

The meeting was adjourned at 3:30 due to no attendees.

# **GHA RESIDENT ADVISORY BOARD**

- 1. Marse Williams (Section 8)  
141 Santa Barbara Drive  
Georgetown, KY**
- 2. Donald Courtney  
160 Scroggin Drive  
Georgetown, KY**
- 3. Wesley Jones  
611 George Martin  
Georgetown, KY 40324**
- 4. Karen Hannah  
122 Scroggin Park  
Georgetown, KY 40324**
- 5. Rosa Scott  
510 Northern Heights  
Georgetown, KY**
- 6. Olivia Custard  
388 Washington Street  
Georgetown, KY**



**DEFINITION OF SIGNIFICANT  
AMENDMENT OR  
SUBSTANTIAL DEVIATION**



# GEORGETOWN HOUSING AUTHORITY

139 Scroggin Park, Georgetown, KY 40324  
J. Thomas Wilson, PHM, Executive Director

## **Definition of Significant Amendment or Substantial Deviation**

It is the intent of the Georgetown Housing Authority to adhere to the mission, goals and objectives outlined in the Five-Year Plan. The Plan, however, will be modified and re-submitted to HUD should a substantial deviation from program goals and objectives occur.

The Georgetown Housing Authority defines significant amendment or substantial deviation as: *“Any substantial change in the planned or actual use of federal funds for activities that would prohibit or redirect the Authority’s mission, goals and objectives, i.e., making a formal decision not to pursue a listed goal, or substituting an entirely different set of activities to achieve that goal”.*

A need to respond immediately to Acts of God beyond the control of the Authority, such as ice storms, tornado’s, or other unforeseen significant events. A Mandate from the Board of Commissioners of the GHA to modify, revise or delete the Five-Year goals and objectives of the program.

The substantial deviation does not include any changes in HUD rules and regulations, which require or prohibit changes to activities listed within the body of the Annua

# **UPDATES FROM 2010 5-YEAR PLAN**



# RESOLUTION #2015-01 APPROVING HOUSING CHOICE VOUCHER (HCV) REVISED ADMINISTRATIVE PLAN

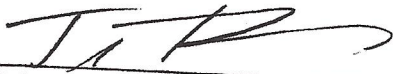
Be it resolved by the Board of Commissioners for the Georgetown Housing Authority as follows:

WHEREAS, THE Georgetown Housing Authority wishes to revise its Housing Choice Voucher (HCV) Administrative Plan and


WHEREAS, the draft of the proposed HCV Administrative Plan changes has been reviewed by the Board of Commissioners;

NOW THEREFORE BE IT RESOLVED, the Board of Commissioners does hereby authorize approval of the revised Housing Choice Voucher (HCV) Administrative Plan.

The foregoing Resolution was approved upon a motion by: Commissioner Jim Alonzo, seconded by: Commissioner Charles Brown and was unanimously voted upon.

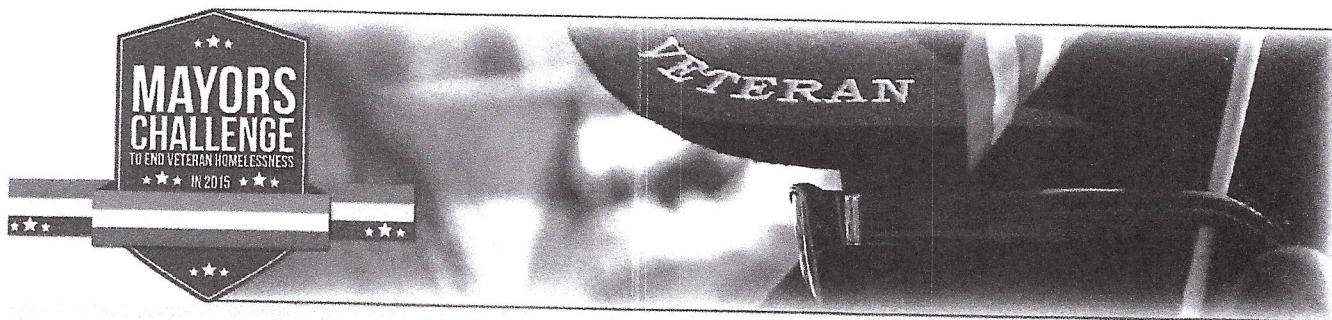
  
\_\_\_\_\_  
Tim Foley, Vice-Chairman of the Board

1/22/15  
Date

  
\_\_\_\_\_  
Tom Wilson, Secretary/Treasurer

1/22/15  
Date





*Opening Doors: Federal Strategic Plan to Prevent and End Homelessness* set a bold and audacious goal to end Veteran homelessness in the United States before the end of 2015. Over the last three years, the Obama Administration and our partners in states and communities across the country have achieved a 24 percent decrease in homelessness among Veterans, during a time when our country was facing the worst recession since the Great Depression. Several communities, such as Phoenix, Salt Lake City, Houston, New Orleans and others are already on track to meet or beat this goal. On June 4, 2014, as part of the Joining Forces initiative, First Lady Michelle Obama announced that a growing coalition of mayors, governors, and county officials are committed to ending Veteran homelessness in their communities by the end of 2015, and called on additional mayors and local leaders to join this effort.



Through the Mayors Challenge to End Veteran Homelessness, mayors and other state and local leaders across the country will marshal Federal, local, and nonprofit efforts to end Veteran homelessness in their communities. Ending Veteran homelessness means reaching the point where there are no Veterans sleeping on our streets and every Veteran has access to permanent housing. Should Veterans become homeless or be at-risk of becoming homeless, communities will have the capacity to quickly connect them to the help they need to achieve housing stability. When those things are accomplished, our nation will achieve its goal.

To aid the mayors in pursuit of the goal of ending homelessness among Veterans, the Federal government has provided resources and enforced programs to strengthen our country's homeless assistance programs. These resources and reforms, when implemented in local communities, can include:



- Using a **Housing First** approach, which removes barriers to help Veterans obtain permanent housing as quickly as possible, without unnecessary prerequisites;
- Prioritizing the most vulnerable Veterans, especially those experiencing chronic homelessness, for **permanent supportive housing** opportunities, including those created through the HUD-VASH program;
- Coordinating outreach efforts to identify and engage every Veteran experiencing homelessness and focusing outreach efforts on achieving housing outcomes;
- Targeting **rapid re-housing** interventions, including those made possible through the Department of Veterans Affairs' Supportive Services for Veteran Families program, toward Veterans and their families who need shorter-term rental subsidies and services in order to be reintegrated back into our communities;
- Leveraging housing and services that can help Veterans who are ineligible for some of the VA's programs get into stable housing;
- Increasing early detection and access to preventive services so at-risk Veterans and their families remain stably housed; and
- Closely monitoring progress toward the goal, including the success of programs in achieving permanent housing outcomes.



**To publicly commit to ending Veteran homelessness in your community and learn more about joining the Mayors Challenge, send an email to [mayorschallenge@hud.gov](mailto:mayorschallenge@hud.gov) and visit <http://bit.ly/mayorschallenge>.**



A joint initiative of Joining Forces, U.S. Interagency Council on Homelessness, U.S. Department of Housing and Urban Development and U.S. Department of Veterans Affairs

<http://bit.ly/mayorschallenge>



#### 4-III.C. SELECTION METHOD (PROPOSED)

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

##### Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

##### GHA Policy

The PHA will use the following local preferences with corresponding points:

1. **Super preference for GHA public housing residents referred by GHA administrator for documented requirement to move due to being the victim of domestic violence, dating violence, or stalking. – 4 POINTS.**
2. Veterans or surviving spouses of veterans (other than dishonorable discharge). – 4 POINTS
3. **Living/working/hired to work in GHA jurisdiction. All preference below have equal preference. Two or more preferences will not have more weight than one preference. – 3 POINTS**

Working families. Working families is where the head, spouse, co-head, or sole member is employed at least 20 hours per week. As required by HUD, families where the head and spouse, or sole member is a person age 62 or older, or is a person with disabilities under the HUD definition, will also be given the benefit of the working preference.

~~Rent burden. Rent burden is where the family is paying more than 50% of monthly income for rent (including utilities).~~

Family that includes a family member who is a victim of domestic violence.

4. **Other families living in GHA jurisdiction. – 2 POINTS**
5. **Not living/working/hired to work in GHA jurisdiction. All categories below will receive equal preference. – 1 POINT**

Veterans or surviving spouses of veterans (other than dishonorable discharge). – 4 POINTS

Working families. Working families is where the head, spouse, co-head, or sole member is employed at least 20 hours per week. As required by HUD, families where the head and spouse, or sole member is a person age 62 or older, or is a person with disabilities under the HUD definition, will also be given the benefit of the working preference.

~~Rent burden. Rent burden is where the family is paying more than 50% of monthly income for rent (including utilities).~~

Family that includes a family member who is a victim of domestic violence.

6. **Other families not living in GHA jurisdiction. – 0 POINTS**



**A preference will be given to applicants on the waiting lists for the following:**

- A maximum of five (5) Housing Choice Vouchers will be utilized by GHA to provide housing assistance to homeless veterans who served in the military and received either an administrative separation from service or a bad conduct discharge and who meet one of the following homeless conditions:
  1. Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:
    - Has a primary nighttime residence that is a public or private place not meant for human habitation; or
    - Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); or
    - Is exiting an institution where (s)he has resided for 90 days or less and (s)he resided in an emergency shelter or place not meant for human habitation immediately before entering that institution.
  2. Individual or family who will imminently lose(s) his/their primary nighttime residence, provided that:
    - Residence will be lost within 14 days of the date of application for homeless assistance; and
    - No subsequent residence has been identified; and
    - The individual or family lacks the resources or support networks needed to obtain permanent housing.
  3. Individual or family who:
    - Is fleeing, or is attempting to flee, domestic violence; and
    - Has no other residence; and
    - Lacks the resources or support networks to obtain other permanent housing.

# RESOLUTION #2015-02 APPROVING REVISED ADMISSIONS AND CONTINUING OCCUPANCY (ACOPS) POLICY

Be it resolved by the Board of Commissioners for the Georgetown Housing Authority as follows:

WHEREAS, THE Georgetown Housing Authority wishes to revise its Admissions and Continuing Occupancy (ACOPS) Policy and


WHEREAS, the draft of the proposed ACOPS Policy changes has been reviewed by the Board of Commissioners;

NOW THEREFORE BE IT RESOLVED, the Board of Commissioners does hereby authorize approval of the revised Admissions and Continuing Occupancy (ACOPS) Policy.

The foregoing Resolution was approved upon a motion by: Commissioner JIM AREHART, seconded by: Commissioner DARLENE BOWEN, and was unanimously voted upon.

  
\_\_\_\_\_  
Tim Foley, Vice-Chairman of the Board

1/27/15  
Date

  
\_\_\_\_\_  
Tom Wilson, Secretary/Treasurer

1/27/15  
Date

#### 4-III.C. SELECTION METHOD (CURRENT)

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

##### Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

##### GHA Policy

The PHA will use the following local preferences with corresponding points:

1. **Super preference for GHA public housing residents referred by GHA administrator for documented requirement to move due to being the victim of domestic violence, dating violence, or stalking. – 4 POINTS.**
2. **Living/working/hired to work in GHA jurisdiction. All preference below have equal preference. Two or more preferences will not have more weight than one preference. – 3 POINTS**  
Veterans or surviving spouses of veterans (other than dishonorable discharge).  
Working families. Working families is where the head, spouse, co-head, or sole member is employed at least 20 hours per week. As required by HUD, families where the head and spouse, or sole member is a person age 62 or older, or is a person with disabilities under the HUD definition, will also be given the benefit of the working preference.  
  
Rent burden. Rent burden is where the family is paying more than 50% of monthly income for rent (including utilities).  
  
Family that includes a family member who is a victim of domestic violence.  
  
3. **Other families living in GHA jurisdiction. – 2 POINTS**
4. **Not living/working/hired to work in GHA jurisdiction. All categories below will receive equal preference. – 1 POINT**  
Veterans or surviving spouses of veterans (other than dishonorable discharge).  
  
Working families. Working families is where the head, spouse, co-head, or sole member is employed at least 20 hours per week. As required by HUD, families where the head and spouse, or sole member is a person age 62 or older, or is a person with disabilities under the HUD definition, will also be given the benefit of the working preference.  
  
Rent burden. Rent burden is where the family is paying more than 50% of monthly income for rent (including utilities).  
  
Family that includes a family member who is a victim of domestic violence.  
  
5. **Other families not living in GHA jurisdiction. – 0 POINTS**



#### 4-III.C. SELECTION METHOD (PROPOSED)

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

##### Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

##### GHA Policy

The PHA will use the following local preferences with corresponding points:

1. **Super preference for GHA public housing residents referred by GHA administrator for documented requirement to move due to being the victim of domestic violence, dating violence, or stalking. – 4 POINTS.**
2. Veterans or surviving spouses of veterans (other than dishonorable discharge). – 4 POINTS
3. **Living/working/hired to work in GHA jurisdiction. All preference below have equal preference. Two or more preferences will not have more weight than one preference. – 3 POINTS**

Working families. Working families is where the head, spouse, co-head, or sole member is employed at least 20 hours per week. As required by HUD, families where the head and spouse, or sole member is a person age 62 or older, or is a person with disabilities under the HUD definition, will also be given the benefit of the working preference.

~~Rent burden. Rent burden is where the family is paying more than 50% of monthly income for rent (including utilities).~~

Family that includes a family member who is a victim of domestic violence.

4. **Other families living in GHA jurisdiction. – 2 POINTS**
5. **Not living/working/hired to work in GHA jurisdiction. All categories below will receive equal preference. – 1 POINT**

Veterans or surviving spouses of veterans (other than dishonorable discharge). – 4 POINTS

Working families. Working families is where the head, spouse, co-head, or sole member is employed at least 20 hours per week. As required by HUD, families where the head and spouse, or sole member is a person age 62 or older, or is a person with disabilities under the HUD definition, will also be given the benefit of the working preference.

~~Rent burden. Rent burden is where the family is paying more than 50% of monthly income for rent (including utilities).~~

Family that includes a family member who is a victim of domestic violence.

6. **Other families not living in GHA jurisdiction. – 0 POINTS**

# **RESOLUTION #2014-10 REVISING and ADOPTING UPDATED UTILITY REIMBURSEMENT POLICY FOR HCV PROGRAM**

Be is resolved by the Board of Commissioners for the Georgetown Housing Authority as follows:

## **UTILITY REIMBURSEMENT POLICY REVISION PROPOSAL**

### **Background**

The objective of this policy revision proposal is to reduce program administrative expenses, to streamline internal processes, and to efficiently utilize human resources.

The HCV Section 8 program prepares and mails approximately 70 Utility Reimbursement Payments (URP) per month to eligible HCV tenants. The PHA may opt to pay the utility supplier directly (please see regulation below):

### **24 Code of Federal Regulation**

**§982.514 Distribution of housing assistance payment.**

*The monthly housing assistance payment is distributed as follows:*

*(a) The PHA pays the owner the lesser of the housing assistance payment or the rent to owner.*

*(b) If the housing assistance payment exceeds the rent to owner, the PHA may pay the balance of the housing assistance payment ("utility reimbursement") either to the family or directly to the utility supplier to pay the utility bill on behalf of the family. If the PHA elects to pay the utility supplier directly, the PHA must notify the family of the amount paid to the utility supplier.*

### **Current PHA Utility Reimbursement Policy (page 6-48)**

**Utility Reimbursement [24 CFR 982.514(b)]**

*When the PHA subsidy for a family exceeds the rent to owner, the family is due a utility reimbursement. HUD permits the PHA to pay the reimbursement to the family or directly to the utility provider.*

### **GHA Policy**

*The PHA will make utility reimbursements to the family.*



Proposed PHA Utility Reimbursement Policy (page 6-48)

Utility Reimbursement [24 CFR 982.514(b)]

*When the PHA subsidy for a family exceeds the rent to owner, the family is due a utility reimbursement. HUD permits the PHA to pay the reimbursement to the family or directly to the utility provider.*

GHA Policy

*The PHA will make utility reimbursements directly to the utility supplier on behalf of the family. The PHA must notify the family of the amount paid to the utility supplier.*

The foregoing Resolution was approved upon a motion by: Commissioner *Archer*, seconded by: Commissioner *Viney*, and was unanimously voted upon.

*Darlena J. Brown*  
Tim Foley, Chairman of the Board  
Darlena J. Brown, Vice Chair

*6/26/2014*  
Date

*Tom Wilson*  
Tom Wilson, Secretary/Treasurer

*6/26/14*  
Date



## RESOLUTION #2014-07 Authorizing Revisions to Public Housing Flat Rents

Be is resolved by the Board of Commissioners for the Georgetown Housing Authority as follows:

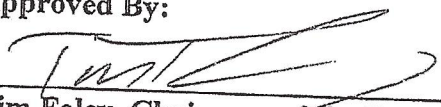
WHEREAS, The 2014 HUD Appropriations Act requires that each public housing agency establish a flat rent for each unit that shall not be lower than 80% of the applicable FMR established under 8(c) of the U.S. Housing Act of 1937; PHAs are required to establish said flat rents by June 1, 2014;

WHEREAS, The Board of Commissioners of the Georgetown Housing Authority wishes to comply with the 2014 HUD Appropriations Act;

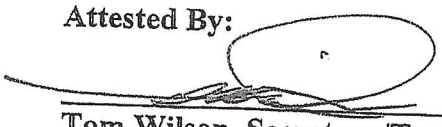
NOW THEREFORE LET IT BE RESOLVED, the Board hereby authorizes approval to revise the GHA Flat Rent, for each unit that shall comply with regulations per the 2014 HUD Appropriations Act;

The foregoing Resolution was brought before the Board at its May 22, 2014 Regular Board Meeting, upon motion of Commissioner SIM AREHART, second by: Commissioner SHIRLEY HALL and adopted by unanimous vote.

Approved By:

  
Tim Foley, Chairman of the Board

Attested By:

  
Tom Wilson, Secretary/Treasurer

*Need  
Schedule of  
Flat Rent*

	Current Flat Rent	135% Current Flat Rent	2014 Fair Market Rent	80% FMR	Flat Rent Minimum 06-01-14*
Efficiency	387	522	469	375	375
One Bedroom	438	591	548	438	438
Two Bedroom	507	684	717	574	574
Three Bedroom	579	782	1021	817	782
Four Bedroom	752	1015	1143	914	914
Five Bedroom		0		0	0

This simple tool will assist in calculating what your first year increase in flat rents should be in accordance with the new Flat Rent Rule. Enter information in the grey-shaded columns and the chart will automatically populate.

The new Flat Rent Rule **will require** the Georgetown Housing Authority to change the following:

	Current Flat Rent	135% Current Flat Rent	2014 Fair Market Rent	80% FMR	Flat Rent Minimum 06-01-14*
Two Bedroom	507	684	717	574	574
Three Bedroom	579	782	1021	817	782
Four Bedroom	752	1015	1143	914	914

The new Flat Rent Rule **will not require** the Georgetown Housing Authority to change the following:

	Current Flat Rent	135% Current Flat Rent	2014 Fair Market Rent	80% FMR	Flat Rent Minimum 06-01-14*
Efficiency	387	522	469	375	375
One Bedroom	438	591	548	438	438



## RESOLUTION #2014-03 Authorizing Revisions to Housing Choice Voucher (HCV) Administrative Plan

Be is resolved by the Board of Commissioners for the Georgetown Housing Authority as follows:

WHEREAS, the Georgetown Housing Authority wishes to revise its Housing Choice Voucher (HCV) Administrative Plan as follows;

- A. REQUIRE GFI PLUGS TO BE LOCATED NEAR ELECTRICAL(S) SOURCES
- B. RE-DIRECT POP-OFF VALVES TOWARDS A POSITIVE DIRECTIONAL DRAIN

WHEREAS, The Board of Commissioners of the Georgetown Housing Authority agrees that the revisions to the Administrative Plan are justified;


NOW THEREFORE LET IT BE RESOLVED, the Board hereby authorizes approval to revise the Housing Choice Voucher (HCV) Administrative Plan to add the changes outlined in this Resolution;

The foregoing Resolution was brought before the Board at its February 27, 2014 Regular Board Meeting, upon motion of Commissioner AREHART, second by: Commissioner VARNEY, and adopted by unanimous vote.

Approved By:

  
Tim Foley, Chairman of the Board

Attested By:

  
Tom Wilson, Secretary/Treasurer

# RESOLUTION #2014-01 Adopting Updated Personnel Policy for Georgetown Housing Authority

Be is resolved by the Board of Commissioners for the Georgetown  
Housing  
Authority as follows:

WHEREAS, the Personnel Policy of the Georgetown Housing  
Authority needs to be revised and updated;

WHEREAS, The Board of Commissioners of the Georgetown  
Housing Authority has reviewed the draft copy of the revised  
Personnel Policy;


NOW THEREFORE LET IT BE RESOLVED, the Board  
hereby authorizes approval of the revised GHA Personnel Policy;

The foregoing Resolution was brought before the Board at its  
February 27, 2014 Regular Board Meeting, upon motion of  
Commissioner VARNEY, second by: Commissioner  
AREHART, and adopted by unanimous vote.

Approved By:

  
Tim Foley, Chairman of the Board

Attested By:

  
Tom Wilson, Secretary/Treasurer



**RESOLUTION #2013-05 APPROVING  
HOUSING CHOICE VOUCHER (HCV) REVISED  
ADMINISTRATIVE PLAN**

Be is resolved by the Board of Commissioners for the Georgetown Housing Authority as follows:

WHEREAS, THE Georgetown Housing Authority wishes to revise its Housing Choice Voucher (HCV) Administrative Plan and

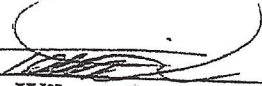
WHEREAS, the draft of the proposed HCV Administrative Plan has been reviewed by the Board of Commissioners;

NOW THEREFORE BE IT RESOLVED, the Board of Commissioners does hereby authorize approval of the revised Housing Choice Voucher (HCV) Administrative Plan.

The foregoing Resolution was approved upon a motion by: Commissioner SHARICEA HALL, seconded by: Commissioner DALCENA BROWN, and was unanimously voted upon.

  
\_\_\_\_\_  
Tim Foley, Vice-Chairman of the Board

5 28 13  
Date

  
\_\_\_\_\_  
Tom Wilson, Secretary/Treasurer

5 28 13  
Date

**RESOLUTION #2013-06 APPROVING  
REVISED ADMISSIONS AND CONTINUING  
OCCUPANCY (ACOPS) POLICY**

Be is resolved by the Board of Commissioners for the Georgetown Housing Authority as follows:

WHEREAS, THE Georgetown Housing Authority wishes to revise its Admissions and Continuing Occupancy (ACOPS) Policy and


WHEREAS, the draft of the proposed ACOPS Policy has been reviewed by the Board of Commissioners;

NOW THEREFORE BE IT RESOLVED, the Board of Commissioners does hereby authorize approval of the revised Admissions and Continuing Occupancy (ACOPS) Policy.

The foregoing Resolution was approved upon a motion by: Commissioner SHULLEY HALE, seconded by: Commissioner DARLENA BROWN, and was unanimously voted upon.

  
\_\_\_\_\_  
Tim Foley, Vice-Chairman of the Board

5 28 13  
Date

  
\_\_\_\_\_  
Tom Wilson, Secretary/Treasurer

5 28 13  
Date

# **CERTIFICATIONS**



# RESOLUTION #2015-07 ADOPTING FINAL APPROVAL OF FY 2015 AGENCY ANNUAL PLAN & 5-YEAR PLAN

Be is resolved by the Board of Commissioners for the Georgetown Housing Authority as follows:

Effective, June 25, 2015, pursuant to the Quality Housing and Work Responsibility Act, Section 523, which was enacted in October, 1998, the Georgetown Housing Authority hereby adopts the following pertaining to the "Agency Annual Plan" mandate of QHWRA:

WHEREAS, as a Final Draft of the Housing Authority's Agency Annual Plan & 5-Year Plan, for FY 2015, has been prepared in accordance with the Quality Housing and Work Responsibility Act of 1998; and

WHEREAS, the Final Draft has been reviewed by the Board of Commissioners;

NOW THEREFORE BE IT RESOLVED, the Board of Commissioners do hereby approve the Final Draft of the Agency's Annual Plan & 5-Year Plan and do hereby authorize submittal of the Plan to the United States Department of Housing and Urban Development.

The foregoing Resolution was approved upon a motion by: Commissioner Crow, seconded by; Commissioner Harc, and was unanimously voted upon.

  
Tim Foley, Chairman of the Board

6-25-15  
Date

  
Tom Wilson, Secretary/Treasurer

6/25/15  
Date



**PHA Certifications of Compliance  
with PHA Plans and Related  
Regulations**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
OMB No. 2577-0226  
Expires 08/30/2011

**PHA Certifications of Compliance with the PHA Plans and Related Regulations:  
Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan**

*Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the ☒ 5-Year and/or ☒ Annual PHA Plan for the PHA fiscal year beginning, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:*

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
  - The PHA regularly submits required data to HUD's 50058 PIC/TMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
  - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
  - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
  - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
  - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.



# Certification for a Drug-Free Workplace

U.S. Department of Housing  
and Urban Development

Applicant Name

Georgetown Housing Authority

Program/Activity Receiving Federal Grant Funding

Capital Fund Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. **Sites for Work Performance.** The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Scroggin Park, 139 Scroggin Park; Main, Teddy & Lynn, 345 Teddy Street; Washington Street, 340 Washington Street; Washington Heights, 340 Washington Street; Northern Heights, 500 Northern Heights; Prather Place, 701 George Martin Blvd.

Check here ☐ if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.  
**Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.  
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

Tom Wilson

Title

Executive Director

Signature

Date

X



# DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352  
(See reverse for public burden disclosure.)

Approved by OMB  
0348-0046

<b>1. Type of Federal Action:</b> <input checked="" type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance		<b>2. Status of Federal Action:</b> <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award		<b>3. Report Type:</b> <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change <b>For Material Change Only:</b> year _____ quarter _____ date of last report _____	
<b>4. Name and Address of Reporting Entity:</b> <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known:  Congressional District, if known: 4c			<b>5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:</b>  Congressional District, if known:		
<b>6. Federal Department/Agency:</b> Dept. of Housing and Urban Development			<b>7. Federal Program Name/Description:</b> Capital Fund Program CFDA Number, if applicable: _____		
<b>8. Federal Action Number, if known:</b> N/A			<b>9. Award Amount, if known:</b> \$		
<b>10. a. Name and Address of Lobbying Registrant</b> (if individual, last name, first name, MI): N/A			<b>b. Individuals Performing Services</b> (including address if different from No. 10a) (last name, first name, MI): N/A		
<b>11.</b> Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.			Signature: _____ Print Name: Tom Wilson Title: Executive Director Telephone No.: 502-863-3773, ext. 117      Date: _____		
<b>Federal Use Only:</b>					Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

# Certification of Payments to Influence Federal Transactions

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

OMB Approval No. 2577-0157 (Exp. 01/31/2017)

Applicant Name

Georgetown Housing Authority

Program/Activity Receiving Federal Grant Funding

Capital Fund Program

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.  
**Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

Tom Wilson

Title

Executive Director

Signature

Date (mm/dd/yyyy)

6/25/15

**Civil Rights Certification**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
Expires 08/30/2011

**Civil Rights Certification****Annual Certification and Board Resolution**

*Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioner, I approve the submission of the Plan for the PHA of which this document is a part and make the following certification and agreement with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:*

The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing.

Georgetown Housing Authority  
PHA Name

KY061  
PHA Number/HA Code

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official  
Tom Wilson

Title  
Executive Director

Signature

Date

8/25/11

form HUD-50077-CR (1/2009)

OMB Approval No. 2577-0226

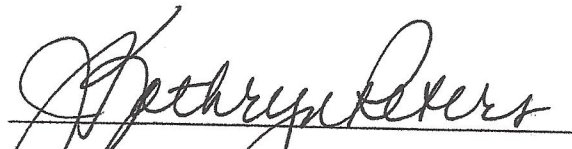


**Certification by State or Local  
Official of PHA Plans Consistency  
with the Consolidated Plan**

**U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
Expires 4/30/2011**

**Certification by State or Local Official of PHA Plans Consistency with the  
Consolidated Plan**

I, J. Kathryn Peters the CEO Kentucky Housing Corporation certify that the Five Year and  
Annual PHA Plan of the Georgetown Housing Authority is consistent with the Consolidated Plan of  
Georgetown, KY prepared pursuant to 24 CFR Part 91.

 6-15-15  
Signed / Dated by Appropriate State or Local Official